

GO Icons Overview

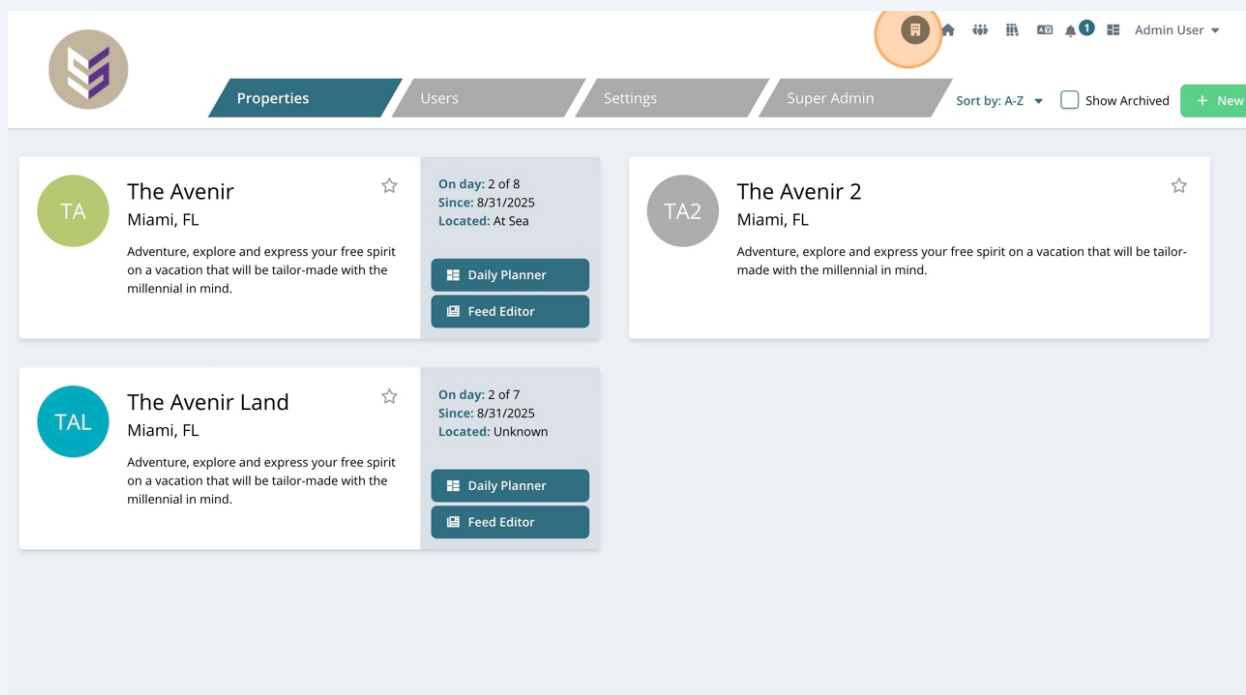
This guide is also available as a video. Click the link below to watch:

[scribehow.com/embed-preview/GO Icons Overview ...](https://scribehow.com/embed-preview/GO%20Icons%20Overview)

This guide offers a comprehensive look at the icons and how to navigate them effectively. It's important to note that access levels may vary, meaning that certain icons might not be accessible on all accounts.

1

Building Icon: By clicking on this button, users will access the property page. The property page allows users to select the property they want to view or modify within GO.



2

Home Icon: By clicking on this button, users will access the Itinerary List or Calendar within the property originally selected.

The screenshot shows the Home Icon interface. On the left, there is a sidebar with a logo, a dropdown menu for 'The Avenir', a date selector for '2025-09-01', a 'Load Days' button, and a 'Manage' section with an 'Edit Itineraries' button. The main area has tabs for 'Itinerary', 'Templates', and 'Settings'. The 'Itinerary' tab is active, displaying a table with columns: SAILING, DATE, DAY, LOCATION, ARRIVAL, DEPARTURE, and TEMPLATE. The table lists sailing days from 8/21/2025 to 8/28/2025, with locations like Miami, At Sea, Isla de Roatan, Costa Maya, and Cozumel. A blue sidebar on the left of the table shows 'RIVIERA MAYA 31' and a menu icon.

SAILING	DATE	DAY	LOCATION	ARRIVAL	DEPARTURE	TEMPLATE
RIVIERA MAYA 31	8/21/2025	1	Miami	--	04:00pm	— E —
	8/22/2025	2	At Sea	--	--	— E —
	8/23/2025	3	Isla de Roatan	12:00pm	06:00pm	— E —
	8/24/2025	4	Costa Maya	08:00am	06:00pm	— E —
	8/25/2025	5	Cozumel	07:00am	06:00pm	— E —
	8/26/2025	6	At Sea	--	--	— E —
	8/27/2025	7	At Sea	--	--	— E —
	8/28/2025	8	Miami	--	05:00pm	— E —

3

Canvas Icon: Directs users to that day's Canvas (Daily Planner). This is where the programming, events, and hours of operations are scheduled.

The screenshot shows the Canvas Icon interface. The top navigation bar includes a Home icon, a Canvas icon (circled in orange), and a user profile 'Admin User'. Below the navigation bar are tabs for 'Templates' and 'Settings'. The main area displays a table with columns: DATE, DAY, LOCATION, ARRIVAL, DEPARTURE, TEMPLATES, and MARKERS. The table lists sailing days from 8/21/2025 to 8/27/2025. The 'TEMPLATES' column shows various icons (E, VD, C, P) and the 'MARKERS' column shows 'No markers' and a grid icon (circled in orange).

DATE	DAY	LOCATION	ARRIVAL	DEPARTURE	TEMPLATES	MARKERS
8/21/2025	1	Miami	--	04:00pm	— E — VD — C — P	No markers
8/22/2025	2	At Sea	--	--	— E — VD — C — P	No markers
8/23/2025	3	Isla de Roatan	12:00pm	06:00pm	— E — VD — C — P	No markers
8/24/2025	4	Costa Maya	08:00am	06:00pm	— E — VD — C — P	No markers
8/25/2025	5	Cozumel	07:00am	06:00pm	— E — VD — C — P	No markers
8/26/2025	6	At Sea	--	--	— E — VD — C — P	No markers
8/27/2025	7	At Sea	--	--	— E — VD — C — P	No markers

4

Feed Editor/Print Program Icon: Directs users to the print program editor where users can build, edit, and export the daily program.

Home

Admin User

Templates

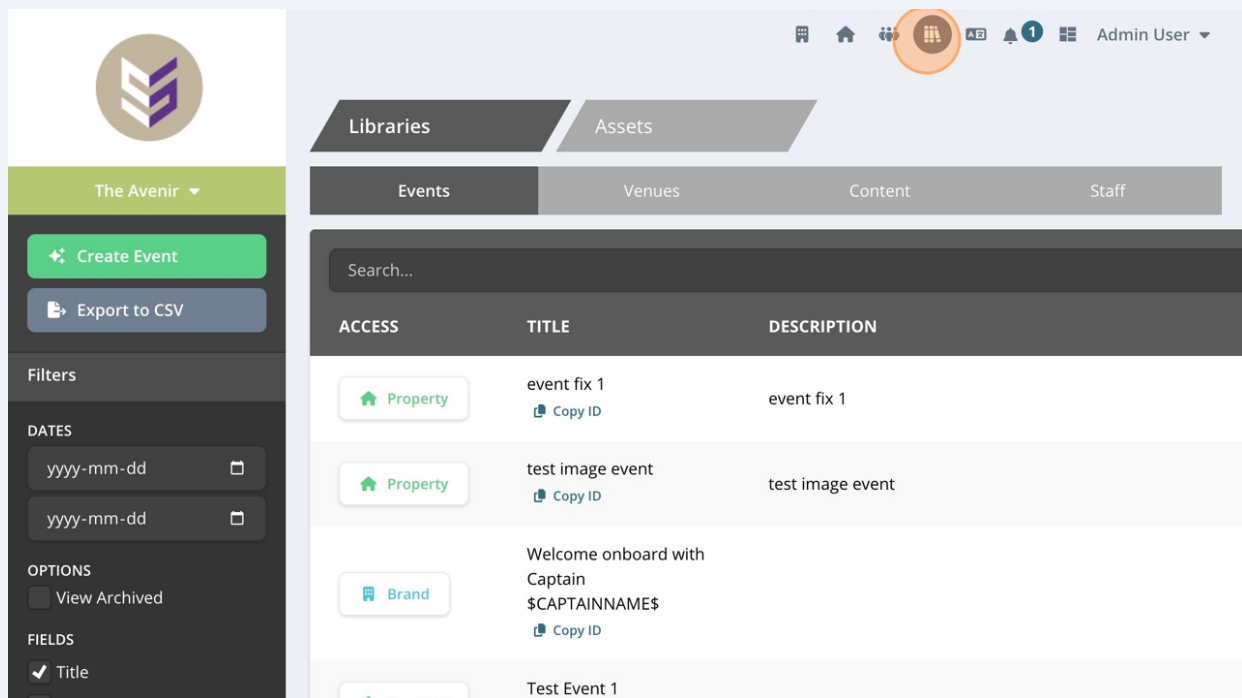
Settings

DATE	DAY	LOCATION	ARRIVAL	DEPARTURE	TEMPLATES	MARKERS
8/21/2025	1	Miami	--	04:00pm	<div>— E</div> <div>— VD</div> <div>— C</div> <div>— P</div>	<div>No markers</div> <div> <div></div> <div></div> <div></div> </div>
8/22/2025	2	At Sea	--	--	<div> E</div> <div> VD</div> <div> C</div> <div> P</div>	<div>No markers</div> <div> <div></div> <div></div> <div></div> </div>
8/23/2025	3	Isla de Roatan	12:00pm	06:00pm	<div>— E</div> <div>— VD</div> <div>— C</div> <div>— P</div>	<div>No markers</div> <div> <div></div> <div></div> <div></div> </div>
8/24/2025	4	Costa Maya	08:00am	06:00pm	<div>— E</div> <div>— VD</div> <div>— C</div> <div>— P</div>	<div>No markers</div> <div> <div></div> <div></div> <div></div> </div>
8/25/2025	5	Cozumel	07:00am	06:00pm	<div>— E</div> <div>— VD</div> <div>— C</div> <div>— P</div>	<div>No markers</div> <div> <div></div> <div></div> <div></div> </div>
8/26/2025	6	At Sea	--	--	<div> E</div> <div> VD</div> <div> C</div> <div> P</div>	<div>No markers</div> <div> <div></div> <div></div> <div></div> </div>
8/27/2025	7	At Sea	--	--	<div>— E</div> <div>— VD</div> <div>— C</div> <div>— P</div>	<div>No markers</div> <div> <div></div> <div></div> <div></div> </div>

5

Library Icon: By clicking this button, users have the ability to access all libraries.

1. Event Library: Event information is entered and stored
2. Venue Library: Venue information is entered and stored
3. Content Library: All Content information (Basic, Offers, Messages & Information) is entered and stored
4. Staff Library: All Staff information is entered and stored
5. Assets Library: Images information is entered and stored

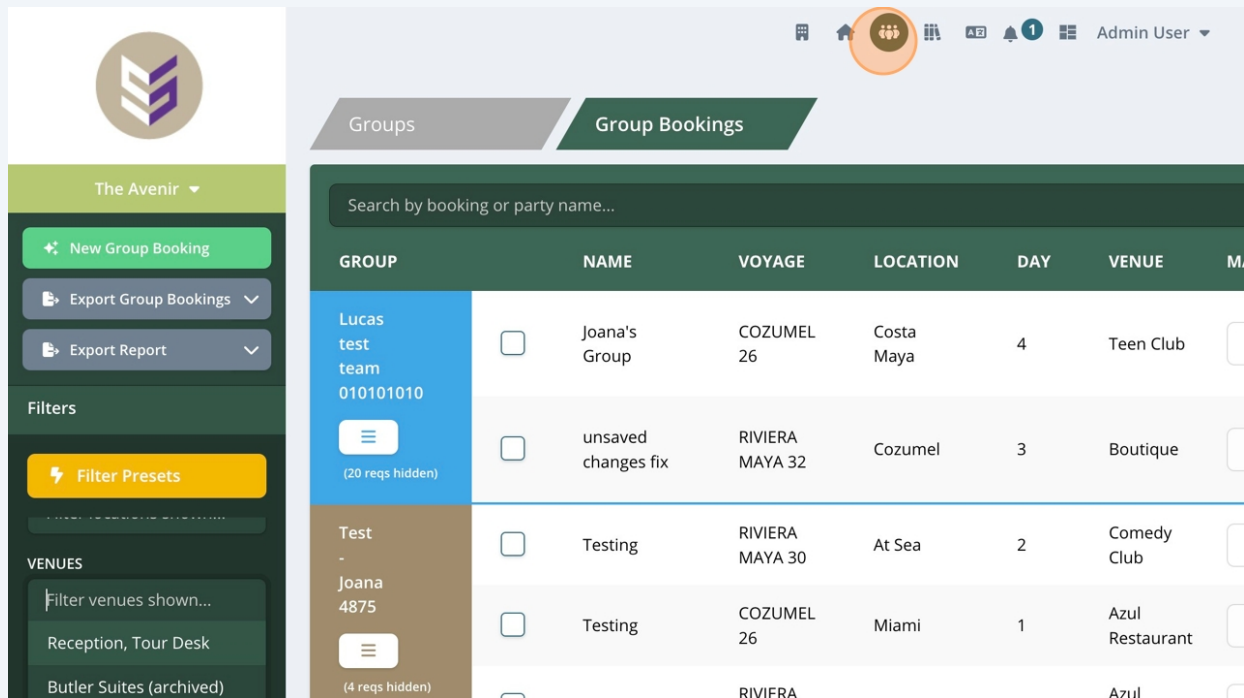


The screenshot displays the 'The Avenir' application interface. On the left is a sidebar with a logo, the name 'The Avenir', and buttons for 'Create Event' and 'Export to CSV'. Below these are filter sections for 'DATES' (with two date pickers) and 'OPTIONS' (with a 'View Archived' checkbox). The 'FIELDS' section has a 'Title' checkbox checked. The main content area has a top navigation bar with icons for grid, home, list, and a highlighted 'Library' icon (a bookshelf). Below the navigation bar are tabs for 'Libraries' and 'Assets'. Under 'Libraries' are sub-tabs for 'Events', 'Venues', 'Content', and 'Staff'. The 'Events' sub-tab is active, showing a table with columns 'ACCESS', 'TITLE', and 'DESCRIPTION'. The table contains three rows of event data, each with a 'Property' or 'Brand' icon, a title, a 'Copy ID' link, and a description.

ACCESS	TITLE	DESCRIPTION
Property	event fix 1 Copy ID	event fix 1
Property	test image event Copy ID	test image event
Brand	Welcome onboard with Captain \$CAPTAINNAME\$ Copy ID	

6

Groups Icon: By clicking this button, users will open the group functionality to view, create, edit or approve group space requests.

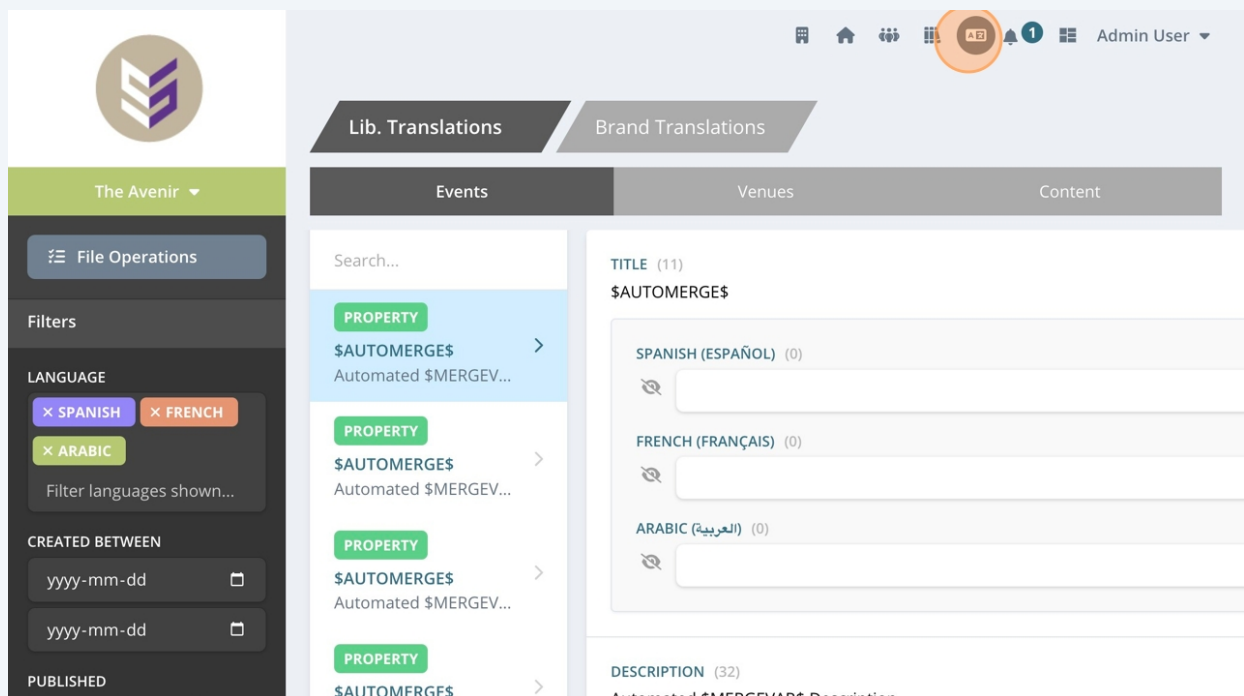


The screenshot shows the 'Groups' section of the application. The sidebar on the left includes a logo, a dropdown menu 'The Avenir', and buttons for 'New Group Booking', 'Export Group Bookings', and 'Export Report'. Below these are 'Filters' and 'Filter Presets'. The 'VENUES' section lists 'Reception, Tour Desk' and 'Butler Suites (archived)'. The main content area has tabs for 'Groups' and 'Group Bookings'. A search bar is present above a table of group bookings.

GROUP	NAME	VOYAGE	LOCATION	DAY	VENUE	
Lucas test team 010101010	<input type="checkbox"/> Joana's Group	COZUMEL 26	Costa Maya	4	Teen Club	<input type="checkbox"/>
	<input type="checkbox"/> unsaved changes fix	RIVIERA MAYA 32	Cozumel	3	Boutique	<input type="checkbox"/>
Test - Joana 4875	<input type="checkbox"/> Testing	RIVIERA MAYA 30	At Sea	2	Comedy Club	<input type="checkbox"/>
	<input type="checkbox"/> Testing	COZUMEL 26	Miami	1	Azul Restaurant	<input type="checkbox"/>
	<input type="checkbox"/>	RIVIERA			Azul	<input type="checkbox"/>

7

Translation Icon: By clicking this button, users have the ability to manage the translation of all content including event, venues, and content blurbs.



The screenshot shows the 'Translation' section of the application. The sidebar on the left includes a logo, a dropdown menu 'The Avenir', and a 'File Operations' button. Below these are 'Filters' and 'Filter Presets'. The 'LANGUAGE' section has buttons for 'SPANISH', 'FRENCH', and 'ARABIC'. The 'CREATED BETWEEN' section has date pickers. The 'PUBLISHED' section is at the bottom. The main content area has tabs for 'Lib. Translations' and 'Brand Translations'. Below these are tabs for 'Events', 'Venues', and 'Content'. A search bar is present above a list of translations.

PROPERTY	SAUTOMERGES	Automated \$MERGEV...
PROPERTY	SAUTOMERGES	Automated \$MERGEV...
PROPERTY	SAUTOMERGES	Automated \$MERGEV...
PROPERTY	SAUTOMERGES	Automated \$MERGEV...
PROPERTY	SAUTOMERGES	Automated \$MERGEV...

The right side of the interface shows the translation details for a selected item. It includes a 'TITLE' field with a count of 11, a '\$AUTOMERGE\$' field, and a list of languages with their respective counts: SPANISH (ESPAÑOL) (0), FRENCH (FRANÇAIS) (0), and ARABIC (العربية) (0). There are also input fields for each language. At the bottom, there is a 'DESCRIPTION' field with a count of 32 and a placeholder text 'Automated \$MERGEVARS Description'.

8

8

9

9

10

Feed Editor/Print Program Day View Icon: By clicking this button, users can navigate directly to the program's current day.

