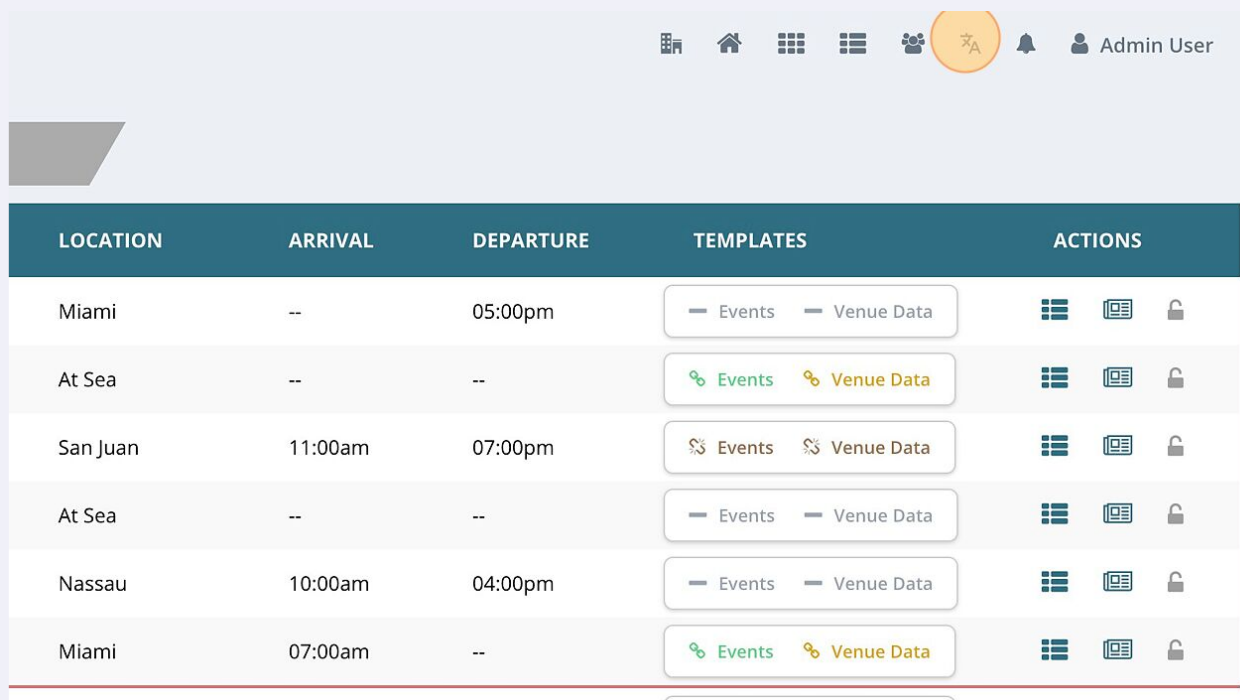


GO by Spark - How to add translations through files?



With this feature, users are able to create multi-language guest facing communication in one stop as well as have access to a library of translations to corroborate that all data is correctly translated and provide access to CSV importer & exporter.

- 1 Navigate to your GO Software URL and open translations.



The screenshot shows the GO Software interface. At the top, there is a navigation bar with icons for a calendar, home, grid, list, and a user profile icon labeled 'Admin User'. Below the navigation bar is a table with the following columns: LOCATION, ARRIVAL, DEPARTURE, TEMPLATES, and ACTIONS.

LOCATION	ARRIVAL	DEPARTURE	TEMPLATES	ACTIONS
Miami	--	05:00pm	Events Venue Data	Grid View List View Lock
At Sea	--	--	Events Venue Data	Grid View List View Lock
San Juan	11:00am	07:00pm	Events Venue Data	Grid View List View Lock
At Sea	--	--	Events Venue Data	Grid View List View Lock
Nassau	10:00am	04:00pm	Events Venue Data	Grid View List View Lock
Miami	07:00am	--	Events Venue Data	Grid View List View Lock

2 Click this date field.

Filters

LANGUAGE

× ITALIAN

Filter languages shown...

CREATED BETWEEN

02/08/2023

mm/dd/yyyy

PUBLISHED

Any Yes No

TRANSLATED

Any Yes No

Search by title or description...

No event templates found

TITLE (10)

Art at Sea

ITALIAN (ITALIANO) (0)

DESCRIPTION (200)

Junior cruisers use their imagination to creat with other junior cruisers and take home a o

ITALIAN (ITALIANO) (0)

Save Changes Reset

3 Click "Edit Via File" to download translation document with all the Event, Venue, and Content data or to upload a file with updated translations.

The Avenir

Edit Via File

Filters

LANGUAGE

Filter languages shown...

CREATED BETWEEN

mm/dd/yyyy

mm/dd/yyyy

Translations

Event Library

Venue Library

Search by title or description...

Art at Sea

Junior cruisers use their imagina...

Maker Workshop

Kids have the opportunity to inv...

Camp Adventures

Get into teams and explore the ...

Kids Dinner

A meal unlike any other. Kids wil

TITLE (10)

Art at Sea

No languages shown (check filters)

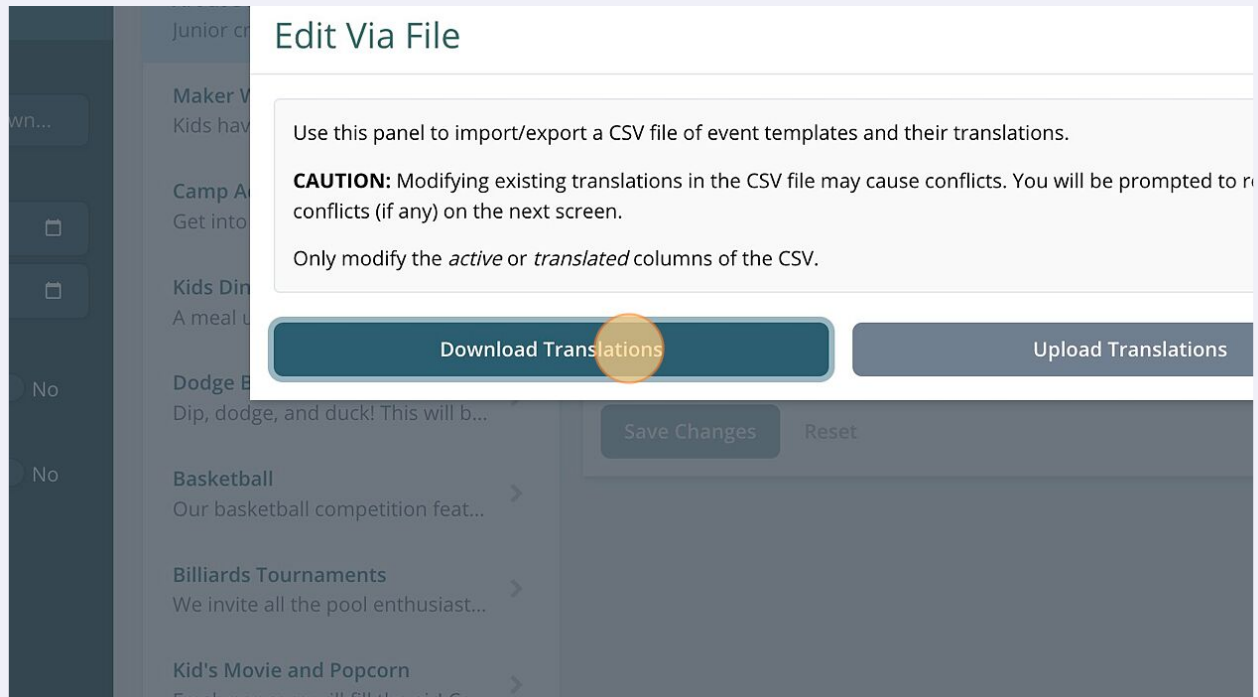
DESCRIPTION (200)

Junior cruisers use their imagination to creat with other junior cruisers and take home a o

No languages shown (check filters)

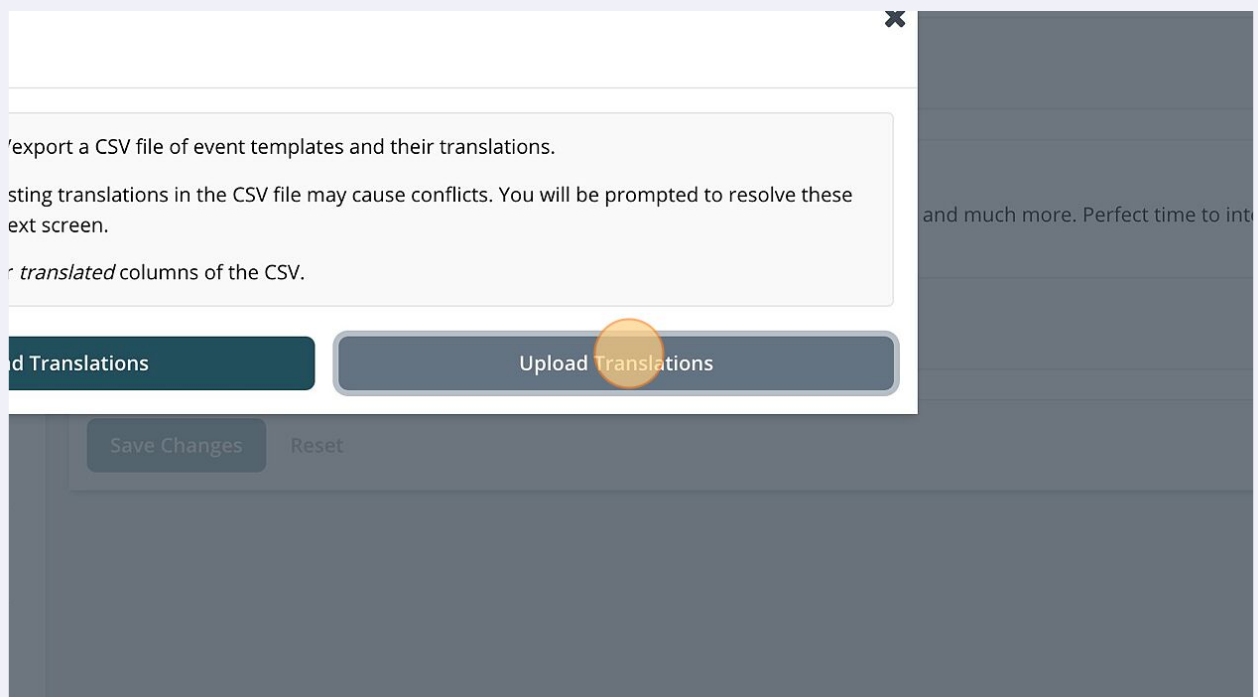
4

After clicking "Download Translations", a CSV will download in your browser and any missing translation fields will populate. Complete accordingly.



5

After the downloaded translations file is completed, click "Upload Translations".





Tip! If there are any conflicts after a CSV is uploaded, the system will alert users in the next screen and confirm changes.